

ymchwil cymdeithasol ac economaidd

Job title	Consultant/Senior Consultant
A little bit	Wavehill is one of the UK's leading independent social and economic research
about	consultancies. We are owned by our 20+ employees with a head office in Aberaeron on
Wavehill	the west coast of Mid Wales and other offices in Bristol, Newcastle and London. The
	company uses research services to help organisations to make better decisions and,
	thus, improve the services that they provide and the outcomes that they generate. Find
	out more about us here: <u>www.wavehill.com</u>
Location	Flexible including the ability to work from home. It is anticipated that the post holder
	will primarily be focused on projects located in Wales so being based in, or with close
	proximity to the region would be an advantage.
Summary of	The Consultant/Senior Consultant will be involved in designing, managing and
the post	delivering research and evaluation projects, leading/being part of a team of
	consultants and researchers from within the company and on occasion working with
	associates and partners. We anticipate that this is a full-time position, although
Salami	applicants looking for a part-time role will also be considered.
Salary	Variable depending on experience Starting salary range: £25,000 to £40,000 + company bonus* + pension
Role and	
responsibilities	<ul> <li>Managing (or providing senior support for) multiple projects to deadline and coordinating the delivery of various tacks within project teams</li> </ul>
responsibilities	<ul> <li>coordinating the delivery of various tasks within project teams</li> <li>Designing research methodologies and contributing to the preparation of tenders</li> </ul>
	<ul> <li>Undertaking desk research (literature reviews, analysing statistics, etc.)</li> <li>Designing questionnaires and other research tools (qualitative and quantitative)</li> </ul>
	<ul> <li>Designing questionnaires and other research tools (qualitative and quantitative)</li> <li>Undertaking in-depth stakeholder interviews (face-to-face and telephone)</li> </ul>
	<ul> <li>Leading and facilitating group discussions</li> <li>Preparing and leading briefing sessions for researchers</li> </ul>
	<ul> <li>Overseeing (or undertaking) analysis of qualitative and quantitative evidence</li> </ul>
	<ul> <li>Writing (or contributing to) reports and presenting the findings of research</li> </ul>
	<ul> <li>Attending meetings with clients</li> </ul>
	<ul> <li>Representing Wavehill at conferences and events</li> </ul>
	<ul> <li>Contributing to the ongoing development of Wavehill as a company</li> </ul>
Skills and	<ul> <li>Relevant degree or equivalent qualifications and/or relevant experience</li> </ul>
competencies:	<ul> <li>Ability to manage multiple research projects efficiently and effectively</li> </ul>
We're looking	<ul> <li>Ability to manage multiple research projects enciently and enectively</li> <li>Ability to work under pressure, to meet deadlines and maintain quality</li> </ul>
for someone	<ul> <li>Ability to lead and motivate a team</li> </ul>
with as many	<ul> <li>Ability to communicate and influence colleagues, clients and external stakeholders</li> </ul>
of the	<ul> <li>Ability to travel to undertake research, meet clients, etc.</li> </ul>
following as	<ul> <li>Ability to work through the medium of Welsh</li> </ul>
possible	<ul> <li>Knowledge of techniques to analyse quantitative and qualitative data</li> </ul>
	<ul> <li>Knowledge of evaluation techniques and methods</li> </ul>
	<ul> <li>Understanding of impact assessment methods (social, economic, etc.)</li> </ul>

## We welcome applications from people of all backgrounds, in particular those underrepresented in our existing workforce.

\* Staff become eligible for a bonus after completing a three-month probation period.